**MEETING REPORT**

**Team Name: \_\_\_\_\_\_\_\_\_7\_\_\_\_\_\_\_\_\_\_\_ Date of Meeting:** 29/03/2024

**Start Time:** 10:30  **End Time:** 11:30  **Meeting Location:** Cafeteria

**Moderator:** Dajana Kokomani **Recorder:** Dajana Kokomani

**Other Members Present:** Dea Hasanaj, Danja Korreshi, Olga Kolaj, Aurel Kulemani, Xhulia Myftaraj, Brend Zmijanej.

**Members Absent:** ---

**Topics Discussed:**

* Requirements specification
* The overall system

**Decisions Made:**

* We agreed on the interfaces and the architecture of the web app created by each member, as assigned the week before, after reviewing and making some modifications + additions
* It was decided to finish the first draft of the requirements specification until the upcoming week

**Tasks Assigned:**

Final Requirements script (draft 1):

* Section 1 (Executive summary) -> Brend Zmijanej
* Section 2 (Product/Service description) -> Olga Kolaj
* Section 3.1 (Functional requirements) -> Dea Hasanaj
* Section 3.2.1 (Non-functional, Product requirements) -> Dajana Kokomani
* Section 3.2.2 (Non-functional, Organizational requirements) -> Aurel Kulemani
* Section 3.2.3 (Non-functional, External requirements) -> Xhulia Myftaraj
* Section 3.3 (Domain requirements) -> Danja Korreshi

**Time, Place, and Agenda for Next Meeting:**

3/4/2024 at around 10:30 in the library.